

Milton Youth Volleyball Club Financial Policy

1. The Milton Youth Volleyball Club (“the Club”) Board of Directors shall set the annual Membership Fees. In most cases, a minimum of half of the Membership Fee shall be paid by approximately September 30th of year each year – subject to change dependent upon the timing of team formation. Any remaining portion must be submitted to the Club by approximately January 15th, subject to change each year. Membership will be notified of the exact dates at the start of each season.
2. Special considerations may be made on a case-by-case basis for financial assistance or alternative timing of payment of Membership Fees.
3. The Board of Directors shall determine how Membership Fees shall be applied to the costs associated with operating the Club. Membership Fees generally cover the following:
 - a) Ontario Volleyball/Canada Membership (players and coaches)
 - b) OVA Tournament registration (to a maximum set out by the Board)
 - c) Practice facility rentals
 - d) Coaching expenses
 - e) Equipment (balls, ball carts/bags, medical/tool kits, nets, posts, antennae)
 - f) Club administration
 - g) Insurance
 - h) Marketing and communications

Uniform Fees are separate from Membership Fees as the uniform needs differ from player to player. Uniform Fees are to be paid in full by approximately September 30th.

Players joining mid-season

4. For players joining teams after the normal registration date, the Board will determine, on a case-by-case basis, an appropriate percentage of the full player Membership Fee (up to 100%) to be charged. Where applicable, a portion of the new player’s pro-rated Membership Fee will be refunded to the original team members or given to the team as a whole to use toward Team Fees.

Practice Player

5. Milton Youth Volleyball Club generally does not allow practice players. However they may be allowed in special circumstances. If allowed, the Board will determine an appropriate fee to be charged.

Refunds

6. Membership Fees are non-refundable. An exception will be considered, but not guaranteed, in situations where an athlete experiences significant injury or health issue documented by a physician that precludes their participation for the remainder of the season. In this situation, the Club will consider all committed expenses to determine any possible pro-rated refund.

7. Such refund will be no greater than 50% of the full Membership Fee.
8. No refunds will be considered or granted after December 31st of each season.
9. Outstanding team fees may be deducted from any possible refund amount.

Non-payment of Club Membership Fees

10. If a player is in arrears (Club has not received payment by published due dates), the following steps will be taken:
 - (i) Board or representative will contact parent/guardian to request payment.
 - (ii) If payment or an agreed upon payment plan is not made within two weeks of the request, the Club will declare the player to be not in good standing, which may lead to suspending the player from participation in any team or Club activities. This will be communicated via all email addresses provided by parent(s)/legal guardian and player.
11. In order for the player to return to the team, any outstanding fees must be paid

Team Fees and Financial Management

12. In addition to the Membership Fee, there may be Team Fees that arise for any extra expenses not included in the Membership Fee. Team Fees are the responsibility of each individual athlete's family.
13. Team expenses shall be divided equally amongst team players representing their 'Team Fees'. Team Fees can be covered through a combination of sponsorship, fundraising and direct payment by parents/guardians.
14. Each team should assign two individuals to manage the Team Fees. These individuals must maintain the team funds in a safe and transparent manner. Regular financial reports should be provided to the team's parents. Team Fees may include, but are not limited to:
 - a. Entry fees for tournaments not covered by Membership Fees
 - b. Tournament travel and accommodations costs
 - c. Coach travel expenses
 - d. Costs for hosting exhibition games (facilities, officials)
 - e. Loss or damage to balls/equipment
 - f. Team events (team bonding activities, year-end parties)
 - g. Team sponsor and coach thank you gifts
 - h. Team fundraising costs
15. Additionally, any fines or sanctions charged to the team must be reimbursed to the Club from Team Fees. This includes any penalties charged to the team for withdrawal from tournaments.
16. At the end of the season, any remaining funds are to be distributed as per the majority agreement of the team's parents.